




POLK COUNTY, TEXAS

COPY

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TO: John P. Thompson, County Judge & County Commissioners
FROM: Adrena Gilbert, Human Resources Supervisor 
RE: Revision of Personnel Management Systems Book 1
DATE: October 5, 2010

I recommend the following changes to Book 1:

- Polk County Inventory-Alpha, Book 1

Changed the pay group for Maintenance Supervisor.

- Polk County Inventory-By Job (Class) Descriptions

Changed the pay group for Maintenance Supervisor.

- Job Description, Class No. 800-Maintenance Supervisor, Book 1

Change pay group to compensate for the additional department responsibilities and to reflect change approved 09/28/2010.

RECEIVED

OCT 06 2010

POLK COUNTY JUDGE